

Safeguarding Policy

Sibbertoft Reading Room, Berkeley Street, Sibbertoft, LE16 9UF

Registered Charity No: 304245

The Trustees and the Committee have a duty to safeguard children and vulnerable users of the hall and its premises and those who may come into contact with vulnerable users. They should respond to any concerns they may have regarding the physical, sexual, emotional or psychological safety of a child or vulnerable person or concerns relating to discriminatory or financial violation or exploitation. This policy is in place to protect all children and vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion or faith. **The responsibility for ensuring the safety of children or vulnerable adults while at the hall rest with the individual or organisation hiring the hall.**

1.0 Policy Statement

- i. No member of the Trustees or the Committee will have unsupervised access to children or vulnerable adults.
- ii. All suspicions or allegations of abuse against a child will be taken seriously and dealt with speedily and appropriately.
- iii. All Trustees and members of the Committee need to be aware of this policy, child protection, and vulnerable adult issues.
- iv. The Vulnerable Users representative to who any suspicions or concerns should be reported is: secretary@sibbertoftreadingroom.co.uk
- v. The Trustees and the Committee will endeavour to keep the premises safe for use by children and vulnerable adults and they recognise that a higher standard of safety is required where use is made by small children, those who cannot read safety notices and physically disabled adults.
- vi. Any organisations or individuals hiring the hall for the purposes of holding activities involving children or vulnerable adults are confirming by signing the terms and conditions of booking that they have appropriate safeguarding policy in place.
- vii. This policy and procedures will be reviewed annually and updated as appropriate in the interim periods.